



UNITED STATES MARINE CORPS  
MARINE CORPS EDUCATION COMMAND  
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**MARINE CORPS UNIVERSITY POLICY LETTER 1-04**

From: President, Marine Corps University/Commanding General,  
Education Command  
To: Distribution List

Subj: MARINE CORPS UNIVERSITY (MCU) FACULTY COUNCIL

1. Purpose. To define the role of the Faculty Council as an independent forum for expressing faculty and staff ideas, concerns, and advice to the President, MCU and establish its operating procedures.
2. Cancellation. MCU Policy Letter 5-02 dated 3 July 2002.
3. Background. A fully engaged faculty is essential for the on-going intellectual development and governance of Marine Corps University. Faculty input in the form of creative ideas and innovative policy recommendations are absolutely essential for top administrative officials at the University. Consequently, the Faculty Council was established in July 2002 to provide a vehicle for faculty input to the President, Marine Corps University.
4. Scope. The Faculty Council was established in order to give voice to the unique character of the input these civilian scholars and outstanding military professionals bring to the University community, and to take better advantage of the resource that this body collectively provides. The faculty within MCU represents a unique asset of intellectual capital. Within the University's predominantly military culture, the civilian faculty offers academic excellence that broadens and deepens the character of the educational experience for students, faculty, and administrators alike. The military faculty provides a wealth of operational expertise and leadership experience.

a. The voting membership of the Faculty Council will consist of one representative from each school, academy, and college of the Marine Corps University, and one each from the library and archives branches of the Alfred M. Gray Marine Corps Research Center. Schools and colleges with more than five civilian and five military faculty members (minimum of 10 faculty members) will be represented by one civilian and one military voting

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representative on the Faculty Council (for a total of two voting representatives). Meetings of the council will be held at least twice a year, once between January and June, and once between July and December. Meetings should occur prior to the scheduled President's Planning Council (PPC) meetings, in order to develop faculty concerns and recommendations that may warrant presentation to the President, MCU during the President's Planning Council. The Chair of the Faculty Council, chosen by its membership for a 2-year term, will serve on the President's Planning Council. The Chair will present faculty concerns and recommendations to the President, MCU through the meetings of the President's Planning Council. Meetings of the Faculty Council will be generally open, with minutes prepared. Minutes from the Faculty Council meetings will be submitted through the Vice President of Academic Affairs (VPAA) office to the President, MCU for consideration at the President's Planning Council meeting. Any faculty member of the MCU can attend and observe the proceedings; however, voting will be in accordance with established Faculty Council By-Laws. Procedures will be governed by Robert's Rules of Order. The Chair of the Faculty Council, or a designated representative, will attend at least one MCU Board of Visitor's meeting per year.

b. By-Laws for the MCU Faculty Council will be independently developed and subsequently approved by its voting members and so attested to by signature of the Council Chair. The By-Laws outline the purpose of the Council, its goal, function, and its internal organization and functioning.

5. Applicability. This policy is applicable to each school, academy, and college of the Marine Corps University, as well as the library and archives branches of the Alfred M. Gray Marine Corps Research Center. This policy affects the entire university community by allowing faculty greater voice in institutional governance, and by enabling the University to take greater advantage of the expertise that the faculty possesses.

  
T. A. BENES

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